

e-Safety Acceptable Use Policy Statements



Pupil agreement

- I only use the internet when an adult is with me
- I do not access social media sites whilst at school
- I only click on links and buttons when I know what they do
- I keep my personal information and passwords safe online
- I only send messages which are polite and friendly to people that I know
- I always tell an adult if something online makes me feel unhappy or worried
- I can visit www.thinkuknow.co.uk to learn more about keeping safe online
- I know the school can see what I am doing online
- I know that if I do not follow the rules then my teachers will
- I have read and talked about these rules with my parents/carers

Parent / carer agreement

- I have read and understood Timu Academy Trust's Acceptable Use Policy.
- I am aware that any internet and computer use using school equipment may be monitored.
- I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task. I understand that the school cannot be held responsible for the content of materials accessed through the Internet and the school is not liable for any damages arising from use of the Internet facilities.
- I understand that if the school has any concerns about my child's safety online either at school or at home, then I will be contacted.
- I understand that if my child does not abide by the Acceptable Use Policy then sanctions will be applied. If the school believes that my child has committed a criminal offence then the Police will be contacted.
- I will support the schools approach to e-Safety and will not deliberately upload or add any images, video, sounds or text that could upset, threaten the safety of or offend any member of the school community.
- I know that I can speak to, my child's teacher or the Head of School who is the e-Safety Coordinator or the trust's ICT technician, Miss Harrison if I have any concerns about e-Safety.
- I will visit the trust website www.timuacademytrust.org.uk for more information about the trust's approach to e-Safety as well as to access useful links to support both myself and my child in keeping safe online at home.
- I will visit www.thinkuknow.co.uk/parents and www.childnet.com/kia/parents for more information about keeping children safe online
- I will support the school and my child by sharing responsibility and role modelling safe and positive online behaviour for my child and by discussing online safety with them when they access technology at home.

I (I and my child) have read and discussed the Pupil Acceptable Use Policy

Child's Name..... Signed (if appropriate).....

Class: Date:

Parent Signature..... Print Name:

Dear Parent/carer

All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Your child will have the opportunity to access a wide range of information and communication technology (ICT) resources.

This includes access to: Computers, Laptops and tablets

- Internet
- Email
- Digital Applications
- Virtual Learning environment
- Digital cameras and Video Cameras
- Recorders and Dictaphones

The Timu Academy Trust recognises the essential and important contribution that technology plays in promoting children's learning and development. However we also recognise there are potential risks involved when using online technology and therefore have developed online e-Safety policies and procedures alongside the schools safeguarding measures.

The school take our responsibility towards your child's online safety very seriously and as such we ensure that pupils are educated about safe use of technology and take all reasonable precautions to ensure that they are as safe as possible when using school equipment.

In order to support the school in developing your child's knowledge and understanding about e-Safety, we request that you read the following rules/Acceptable Use Policy with your child, and that you and your child 'sign' and return the attached slip.

We request that all parents/carers support the schools' approach to e-Safety by role modelling safe and positive online behaviour for their child and by discussing online safety with them whenever they access technology at home. Parents/carers can visit our website www.timuacademytrust.org.uk for more information about the schools approach to e-Safety as well as to access useful links to support both you and your child keep safe online at home. Parents/carers may also like to visit www.thinkuknow.co.uk/parents and www.childnet.com/kiaparents for more information about keeping children safe online

Full details of our e-Safety Policy is available on the school website or on request.

Hopefully, you will also find this Acceptable Use Policy provides you with an opportunity for conversations between you and your child about safe and appropriate use of the technology, both at school and at home.

We understand that your child is too young to give informed consent on his/ her own; however, we feel it is good practice to involve them as much as possible in the decision making process, and believe a shared commitment is the most successful partnership.

Should you wish to discuss the matter further, please do not hesitate to contact the school.

Yours faithfully

K W Ware

Mrs K W Ware
Executive Principal