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Policy Document for: Admissions

Approved: November 2017

Due for Review on: November 2018

Admissions criteria for Iwade School

The Board of Directors is the admissions authority for Iwade School. The Directors are planning to admit (Published Admission Number) 90 children to Year R in September 2018. Children will be admitted without reference to ability or aptitude. Before the application of oversubscription criteria any child with a statement of special educational need or Education (SEN) or Health and Care Plan (EHCP) naming the school will be admitted, in which event the Published Admission Number will be reduced accordingly.

The Directors recognise and agree that the 2014/15 school expansion was proposed to provide education for the communities within the Parish of Iwade; we also recognise and agree that continuity of the provision of education within the family is important. Our Admissions Policy and the criteria associated with it are designed to reflect those priorities, together with requirements that are statutory obligations prescribed by current government regulation.

Deferment of Entry

Parents of reception age children have the right to defer entry or to take the place up part-time until the term in which the child reaches compulsory school age. The only restriction is that the child must secure the offered place by starting school on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day), but not beyond the beginning of the final term. The prescribed days are 31 December, 31 March and 31 August.

This means that children born between the 1 April and 31 August (also known as “summer born”) must start school at the beginning of the April term if they wish to keep their offer. Where parents wish for their summer born child to defer entry until the start of Year 1, they must refuse their offered place and then reapply through the In Year process. These applications should be made during the last month of Reception Year. These children will be ranked according to normal in year admissions oversubscription criteria.

Applications for Children to be Taught Outside their Expected Age Group

Requests for admission outside of the normal age group should be made to the Headteacher of each

preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper CAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria.

Over-subscription Criteria

If applications exceed the number of places available the oversubscription criteria will be applied in the following order of priority which will also be used if applications within any of the categories exceed places available and it is necessary to decide between them:

1. Looked After Child

A child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989)

2. Sibling

Children with a sibling attending the school at the time of application. Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

The sibling claim will stand if the family have continued to live at the same house as when the older sibling was admitted into the school, OR

- If the family have moved, and they have moved to within 2 miles of the school, OR
- If the family have moved nearer to the school from where they were living previously.

However, if the family have moved more than 2 miles from the school since the older sibling was admitted, the sibling link is broken.

3. Children with Exceptional Compassionate, Social, Medical/Health or Special Access Needs

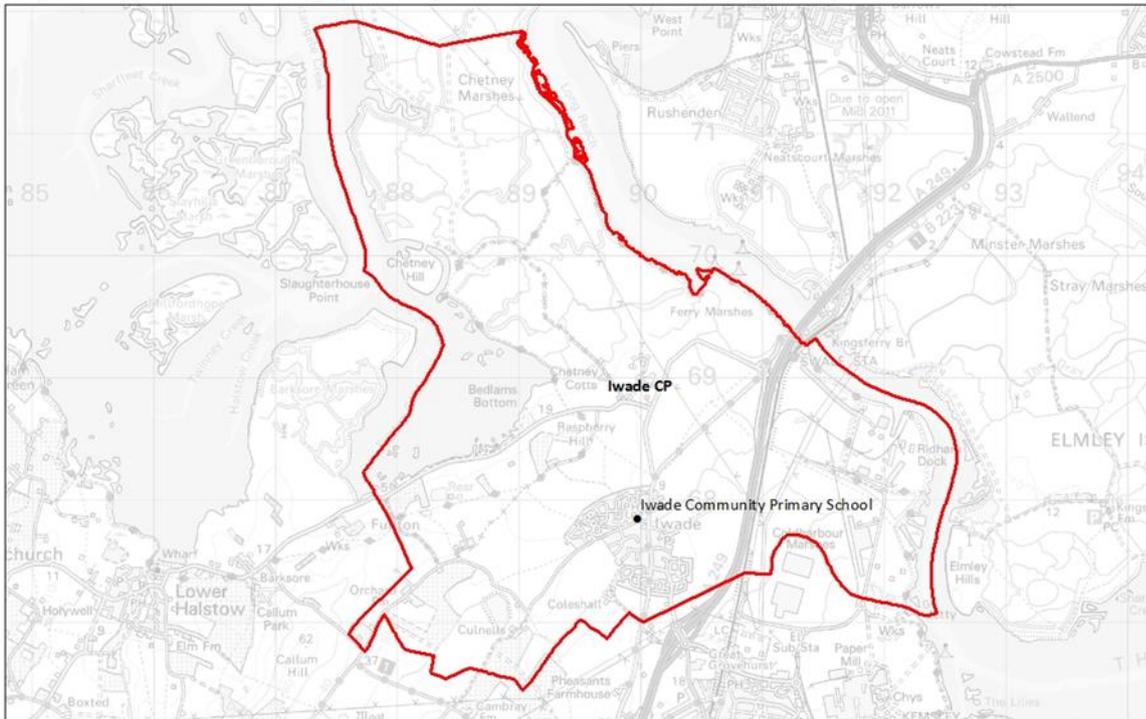
Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend Iwade School. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Iwade School.

4. Catchment Area

Children living within the Parish of Iwade at the time of application, as defined by the following map.

The Directors define resident to mean those who live or are about to live (having entered into a legally binding contract) within the said parish. The Directors define a child's primary residence as that where the parents are registered on the local authority's Electoral Roll

Map showing Iwade Civil Parish (CP) boundary and location of Iwade Community Primary School



Based upon the Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office (C) Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Kent County Council licence No. 100019238. April 9th, 2014.



5. Distance/Nearness of Children's Home to School

Remaining places will be offered to children according to how near their permanent residence is to the school, with those living closer to the school receiving a higher priority. We use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. The school uses measurements provided by the Local Authority and further information on how distances are calculated, the definition of a child's home address, and how flats are treated for measurement of distance is available in the Admissions Booklets provided by the Local Authority. In the unlikely event that two or more children live at the same distance from the school and in all other ways have equal eligibility for the last available place at the school, then the names will be issued a number and drawn randomly to decide which child is given the place.

Where any waiting list is held, it will be re-ranked, in line with the published oversubscription criteria, every time a child is added.

Procedures for admissions will be as described in the Local Authority's admissions booklet.

Admissions Criteria for Bobbing Village School

The Board of Directors is the admissions authority for Bobbing Village School. The Directors are planning to admit (Published Admission Number) 30 children to Year R in September 2018. Children will be admitted without reference to ability or aptitude. Before the application of oversubscription criteria any child with a statement of special educational need or Education (SSEN) or Health and Care Plan (EHCP) naming the school will be admitted, in which event the Published Admission Number will be reduced accordingly.

Deferment of Entry

Parents of reception age children have the right to defer entry or to take the place up part-time until the term in which the child reaches compulsory school age. The only restriction is that the child must secure the offered place by starting school on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day), but not beyond the beginning of the final term. The prescribed days are 31 December, 31 March and 31 August.

This means that children born between the 1 April and 31 August (also known as “summer born”) must start school at the beginning of the April term if they wish to keep their offer. Where parents wish for their summer born child to defer entry until the start of Year 1, they must refuse their offered place and then reapply through the In Year process. These applications should be made during the last month of Reception Year. These children will be ranked according to normal in year admissions oversubscription criteria.

Applications for Children to be Taught Outside their Expected Age Group

Requests for admission outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child’s date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school’s ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year R the following year. Deferred applications must be made via paper CAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school’s oversubscription criteria.

Over-subscription Criteria

If applications exceed the number of places available the oversubscription criteria will be applied in the following order of priority which will also be used if applications within any of the categories exceed places available and it is necessary to decide between them:

1. Looked After Child

A child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8

or 14A of the Children Act 1989)

2. Sibling

Children with a sibling attending the school at the time of application. Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

The sibling claim will stand if the family have continued to live at the same house as when the older sibling was admitted into the school, OR

- If the family have moved, and they have moved to within 2 miles of the school, OR
- If the family have moved nearer to the school from where they were living previously.

However, if the family have moved more than 2 miles from the school since the older sibling was admitted, the sibling link is broken.

3. Children with Exceptional Compassionate, Social, Medical/Health or Special Access Needs

Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend Bobbing School. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and Bobbing School.

4. Distance/Nearness of Children's Home to School

Remaining places will be offered to children according to how near their permanent residence is to the school, with those living closer to the school receiving a higher priority. We use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody. The school uses measurements provided by the Local Authority and further information on how distances are calculated, the definition of a child's home address, and how flats are treated for measurement of distance is available in the Admissions Booklets provided by the Local Authority. In the unlikely event that two or more children live at the same distance from the school and in all other ways have equal eligibility for the last available place at the school, then the names will be issued a number and drawn randomly to decide which child is given the place.

Where any waiting list is held, it will be re-ranked, in line with the published oversubscription criteria, every time a child is added.

Procedures for admissions will be as described in the Local Authority's admissions booklet.